

# Body Beautiful 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup> April 2019 - Stand / Sponsorship Application & Booking Form



## COMPANY DETAILS

Legal Trading Name		Company Registration no.	
Address			
Postcode		Country	
Exhibiting as	Website Address www.		
EU VAT Registration Number	PO Number Required	YES <input type="checkbox"/>	NO <input type="checkbox"/>
PO Number	Apple Market Events Ref	SP / KKW	
Are you a member of a recognised professional body	YES <input type="checkbox"/> NO <input type="checkbox"/> (GMC, BAAPS, BAPRAS, JCCP, BCAM)	If yes, please give all details	

## STAND/SPONSORSHIP ORDER DETAILS

Stand Area required a minimum of 6m2 (3m x 2m)		m2	
<b>Stand Options - please tick your selection</b>			
Space only – offers you space to build you own exhibition stand @ £315/m2+VAT <input type="checkbox"/>			
Shell Scheme - includes space, Walls, Name board Fascia @ £345/m2+VAT <input type="checkbox"/>			
Shell Scheme Package - includes space, Walls, Name board Fascia, one table, 2 chairs, stand lighting and a power socket @ £370/m2+VAT <input type="checkbox"/>			
<b>Summary</b>			
	<b>Amount</b>	<b>Comments</b>	
Exhibition Stand cost	£	Area required x relevant per m2 rate	
Refundable Insurance premium (see terms)	£135.00		
Stand Audit Fee (£185+vat Space-only Bookings, only)	£		
<b>Sponsorship Option - Brief Detail</b>			
Sponsorship Cost	£		
Total (ex vat)	£		
VAT (at 20%)	£		
TOTAL	£		

## THE AGREEMENT

Name \_\_\_\_\_ Tel \_\_\_\_\_

Email \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I am authorised and empowered to sign this document on behalf of the company and agree to be bound by the terms and conditions of this agreement.

**Event Operations contact information (if different from above)** Name \_\_\_\_\_

Email \_\_\_\_\_ Tel \_\_\_\_\_

### PAYMENT SCHEDULE

Cheques should be made payable to Apple Market Events Limited. Payment is due in stages, as detailed below: (Assumes VAT at current 20% rate)

1. 35% due on allocation of space – **non-refundable deposit**
2. 35% due on or before 31<sup>st</sup> September 2018
3. 30% due on or before 31<sup>st</sup> December 2018

**An Insurance Participation Fee of £135 will be invoiced with each stand purchase**, which will be refunded if the exhibitor can provide the necessary Public Liability insurance documents covering their specific event participation. Upon verification of this documentation, the invoice will be credited.

NB. All bookings made 3 months prior to the show will be invoiced for 100% and are due immediately.

**Cancellation charges:** From date of this contract to the 9<sup>th</sup> month prior to the show 35% of the total cost, 6<sup>th</sup> month prior to the show 70% of total cost; from 3<sup>rd</sup> month prior to the show 100% of total cost. All Cancellations must be submitted to [finance@applemarketevents.co.uk](mailto:finance@applemarketevents.co.uk) in order to be valid. (Total cost shall be the amount set out on this contract form). Cancellation charges also apply for none or late payment. See full Terms and Conditions at <http://bodybeautiful.co.uk/exhibitor-terms/>

By signing this contract, I agree that Apple Market Events Ltd will pass my details onto the selected suppliers for the essential services required on my stand for the exhibition. These suppliers are not permitted to contact me about any other services aside from those required at the event and are not permitted to retain my data after the event.